

# Minutes

## City School District of Albany District Technology Committee Meeting February 2, 2010 4:00 – 5:30

Meeting called to order at 4:00      Members present:

District Representatives	Building Representatives
<input checked="" type="checkbox"/> Mark Place, Technology Coordinator	<input type="checkbox"/> <b>Abrookin:</b> Bruce Romanchak
<input checked="" type="checkbox"/> Ken Cioffi, Chief Information Officer	<input type="checkbox"/> <b>Adult Learning Center:</b> Sue Bryda
<input type="checkbox"/> Sandy Paben, Consultant	<b>Albany High School:</b> <input type="checkbox"/> Lloyd Peck <input checked="" type="checkbox"/> Chris Brown
<input checked="" type="checkbox"/> Dr. Michael Radlick, Consultant	<input checked="" type="checkbox"/> <b>Albany School of Humanities:</b> Barbara Baxter
<input type="checkbox"/> Nancy Chamberlain	<input type="checkbox"/> <b>Arbor Hill:</b>
<input type="checkbox"/> James Lovett	<input type="checkbox"/> <b>Delaware Community School:</b> Akili Duncan
	<input checked="" type="checkbox"/> <b>Eagle Point:</b> Diane Lemieur
	<input checked="" type="checkbox"/> <b>Giffen:</b> Thomas Faulkner
	<input type="checkbox"/> <b>Hackett:</b> Terrance McNally
	<input checked="" type="checkbox"/> <b>Harriet Gibbons:</b> Emer Geraghty
	<input type="checkbox"/> <b>Montessori Magnet School:</b> Natalie Aiello
	<input type="checkbox"/> <b>New Scotland:</b> Kimberly McDonough
	<input type="checkbox"/> <b>North Albany Academy:</b> Kevin Allen
	<input checked="" type="checkbox"/> <b>Pine Hills:</b> Donna Gwin
	<input checked="" type="checkbox"/> <b>Schuyler Achievement Academy:</b> Rhonda McClam
	<input type="checkbox"/> <b>Sheridan Preparatory Academy:</b> Fred Engelhardt
	<input type="checkbox"/> <b>Myers:</b>
	<input checked="" type="checkbox"/> <b>TOAST:</b> Tim Fowler

Recording Secretary: M. Place

## AGENDA ITEMS:

- Acceptance of Minutes from 01/05/2010 Meeting

- Student Survey: Next Steps

- It was decided that we would keep the student survey open for an additional month through February 26<sup>th</sup> to allow a greater response rate from all of the buildings.
- We will review the survey results at our next meeting.

- Professional Development Implementation

- What tool trainings do we need?

- We discussed the tools that were suggested by both E. Geraghty and S. Paben on BlackBoard. It was the general agreement of the Committee that the tools that were outlined covered the majority of the topics that would enable the District to build the skill sets of all faculty/staff.

- What would our implementation plan look like?

- Some of the suggestions that were given for the implementation plan included the following:
  - Cheat Sheets for Common Tasks
  - Start with those who are already doing
  - Find ways to get people motivated
  - Try to find user-friendly programs and equipment
  - We must have consistency---find products and stick with them
- Mark Place presented “Expanding Professional Development in Technology---Technology Literacy Skills & Technology Integration in the Classroom” which used the ideas from previous meetings and discussions to show how we could implement PD in Technology.

- Next Meeting: Tuesday, March 2, 2010 4:00 – 5:30