

# Minutes

## City School District of Albany District Technology Committee Meeting December 1, 2009 4:00 – 5:30

Meeting called to order at 4:05      Meeting adjourned at: 5:30

Members present:

District Representatives	Building Representatives
<input checked="" type="checkbox"/> Mark Place, Technology Coordinator	<input checked="" type="checkbox"/> <b>Abrookin:</b> Bruce Romanchak
<input checked="" type="checkbox"/> Ken Cioffi, Chief Information Officer	<input checked="" type="checkbox"/> <b>Adult Learning Center:</b> Sue Bryda
<input checked="" type="checkbox"/> Sandy Paben, Consultant	<input checked="" type="checkbox"/> <b>Albany High School:</b> Lloyd Peck    Chris Brown
<input checked="" type="checkbox"/> Dr. Michael Radlick, Consultant	<input checked="" type="checkbox"/> <b>Albany School of Humanities:</b> Barbara Baxter
<input checked="" type="checkbox"/> Nancy Chamberlain, Tech TA	<input type="checkbox"/> <b>Arbor Hill:</b>
<input checked="" type="checkbox"/> James Lovett, Instructional Tech	<input checked="" type="checkbox"/> <b>Delaware Community School:</b> Anita Grier
<input checked="" type="checkbox"/> Doreen Mitchell, Math Supervisor	<input checked="" type="checkbox"/> <b>Eagle Point:</b> Diane Lemieur, <input checked="" type="checkbox"/> Fred Nunan
	<input checked="" type="checkbox"/> <b>Giffen:</b> Thomas Faulkner
	<input checked="" type="checkbox"/> <b>Hackett:</b> Terrance McNally
	<input type="checkbox"/> <b>Harriet Gibbons:</b> Emer Geraghty
	<input type="checkbox"/> <b>Montessori Magnet School:</b> Natalie Aiello
	<input type="checkbox"/> <b>New Scotland:</b> Kimberly McDonough
	<input checked="" type="checkbox"/> <b>North Albany Academy:</b> Kevin Allen
	<input checked="" type="checkbox"/> <b>Pine Hills:</b> Donna Gwin
	<input type="checkbox"/> <b>Schuyler Achievement Academy:</b> Rhonda McClam
	<input checked="" type="checkbox"/> <b>Sheridan Preparatory Academy:</b> Fred Engelhardt
	<input type="checkbox"/> <b>Myers:</b> Ed Winchester
	<input checked="" type="checkbox"/> <b>TOAST:</b> Laurie Ellis, Tim Fowler

Recording Secretary: Mark Place, Technology Coordinator

### AGENDA ITEMS:

#### Acceptance of Minutes from 11/10/2009 Meeting

- Survey

Mike Radlick reported on the preliminary findings of the survey that was completed this morning. 628 employees completed the survey which represents a response rate of 41.4% and increase from the 33.7% response rate in 2007. The data for each of the questions was provided and is attached. Mike will complete his analysis of the data and then post the findings on Blackboard.

Mark Place handed out the sample student survey. Committee members are asked to respond to the document on BlackBoard by 12/8 so that revisions can be made. We will discuss how to deploy the survey at the January meeting.

- District-wide Technology Plan Goal Setting

At our last meeting we stated that our our vision for the District Technology Plan was the following: **The engagement of students and staff to improve instruction and learning.**

We focused this meeting on the four key areas of the Technology Plan---hardware, software, curriculum, and professional development. Each representative was asked to express their building's priorities. Here are the key areas identified by the entire group:

**Hardware:**

Large presentation devices mounted in each classroom---including LCD projectors, Smartboards  
Cable in the classroom

**Software:**

A focus on Web 2.0---using subscriptions instead of purchases of software to download for example Brain Pop.

**Curriculum:**

There was agreement that it must be connected to PD  
It must emphasize daily use in the classroom  
There must be direct links with the hardware that is being used.

**Professional Development:**

Shared emphasis on the technology and the curriculum areas  
Staff needs to know what's available  
The emphasis needs to be on how to use technology to engage learners  
It must support the hardware purchases we make.  
A tech coach for every building.  
Tech support is invaluable.  
Opportunities for collaboration with the local colleges

**Other Points to Consider:**

Computer labs available for students after school  
Greater access to labs at DCS, HKT, and NAA  
We need to provide a reason for many to begin using.  
We must improve the comfort level of all users.

- Next Meeting---Tuesday, December 1, 2009 from 4:00 – 5:30