

Web Filter Access/Deny Request Form

- I am requesting that access to a website be **GRANTED**.
- I am requesting that access to a website be **DENIED**.

User Information
<i>Name:</i>
<i>School:</i>
<i>Department:</i>
<i>Email:</i>
<i>Phone:</i> (518) _____ - _____ EXT. _____
Website Information:
http://
Rationale for Granting/Denying Access to the Website:

Supporting Signatures

Requester:

Building/Site Administrator:

Date:

All requests will be reviewed within 24 hours of receipt of the request. After a request has been reviewed and evaluated, the requestor and supporting administrator will be notified of the outcome of the request.

All requests should be submitted, via interschool mail, to:

Attn: Instructional Technology Coordinator

**Office of Instructional Technology
33 Essex Street**